



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE: Human Resources

Queen Nandi Regional Hospital

Private Bag X2005, EMPANGENI, 3880

29 Union Street, Empangeni, 3880

Tel 035 9077000 Ext 7023 Fax: 035 772 1365 Enq: Mrs BW Ntsele/Mr TTL Dlamini

VACANCIES IN THE DEPARTMENT OF HEALTH: QUEEN NANDI REGIONAL HOSPITAL

CIRCULAR MINUTE NO QNRH 01 (Year: 2026)

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment. It must be ensured that all employees who meet the requirements of the post(s) are made aware of this circular minute even if they are away from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:

- The most recent Z83 application form for employment which is obtainable at any Government Department or the website : www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do so may result in disqualification.
- **Detailed** Curriculum Vitae (CV). Information such as Educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV.
- Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only.
- The reference number must be indicated in the column provided on the form Z83 as per job advertisement **e.g.** EMP 27/2011.

2. People with disabilities should feel free to apply.

3. Please note that due to a large number of applications envisaged to be received, applications will not be acknowledged. Only shortlisted candidates will be communicated.

4. Employment Equity Target : African Male

5. Fingerprints will be taken on the day of the interview

6. The social media accounts of shortlisted applicants may be assessed.

7. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered).

8. The department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution.

9. **The appointment is subject to positive outcome obtained from the NIA to the following checks: pre-employment screening and verification process including a CI PC (Companies Intellectual Property Commission) screening**

10. **Closing Date: 14/08/2026**

**All applications must be forwarded to:
THE HOSPITAL CEO**

QUEEN NANDI REGIONAL HOSPITAL
PRIVATE BAG X20005, EMPANGENI,
3880

Attention: Human Resource Office

**Hand Delivered Applications (HR office
hours: 07h00 to 16h00 – Monday to
Friday)**

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EMPANGENI
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E-mailed applications: QueennandiHospital.HRJobApplication@kznhealth.gov.za

Original Copy signed by the CEO

Mrs CNN Mkhwanazi

Chief Executive Officer

Queen Nandi Regional Hospital

20/07/2026

Date



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ADVERTISEMENT

POSTS : PROFESSIONAL NURSE (SPECIALITY) GRADE 1/2 (02 Posts)

COMPONENT : NURSING – ADVANCED MIDWIFE

REFERENCE : EMP 01/2026

CENTRE : QUEEN NANDI REGIONAL HOSPITAL (EMPANGENI)

SALARY SCALE : Professional Nurse Speciality: Grade 1: R495 423.00 – R581 931.00 p.a.
Grade 2: R607 530.00 – 752 913.00 p.a

Other benefits:

- 13th Cheque, home owners allowance (Employee must meet prescribed requirements), Medical Aid (Optional)
- 8% Rural allowance

MINIMUM REQUIREMENTS:

- Matric/Grade 12 Certificate
- Degree/Diploma **qualification** that allows registration to General Nursing & Midwifery
- Plus a relevant **post basic qualification** (Diploma in Advanced Midwifery & Neonatal Nursing Science)
- Registration certificate with South African Nursing Council (SANC)
- Current SANC receipt (2026)

EXPERIENCE:

Prof Nurse: Speciality Grade 1 is a minimum of 4 years' experience in Nursing after registration as a Professional Nurse.

Prof Nurse: Speciality Grade 2 is a minimum of 14 years' experience in nursing after registration as Professional Nurse with SANC in General Nursing at least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.

KNOWLEDGE, SKILLS, COMPETENCIES REQUIRED:

- Knowledge of South African Nursing Act (Act 33 of 2005) and SANC regulation.
- Knowledge of Public Service Acts, regulations and policies. National Health Act.
- Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks.
- Knowledge of Maternity care guidelines (latest South African guidelines).
- Knowledge of guidelines for saving mothers and saving babies.
- Knowledge of essential steps in managing obstetric emergencies (ESMOE).
- Knowledge of essential care of the new-born. (ECN).
- Knowledge of basic Ante Natal Care (BANC Plus) and MBFHI.
- Management of obstetric emergencies (PPH, eclampsia, shoulder dystocia, cord prolapse etc).
- Maternal and Perinatal death surveillance and response.
- Knowledge of Ideal hospital framework, quality assurance and clinical governance.
- Leadership and supervision, good communication, verbal, written, leadership, interpersonal, problem solving, conflict management and decision making skills.
- Health information systems and recordkeeping, data analysis and use of health indicators.
- Knowledge and experience in implementation of Batho Pele Principles and Patient's Rights Charter, Code of Conduct.
- Team building and diversity Management skills.



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KEY PERFORMANCE AREAS:

- Provide comprehensive specialist midwifery care to antenatal, intrapartum, postnatal, and neonatal patients according to national and provincial guidelines. Provision of quality services through setting of standards, policies and procedures. Reduction of maternal and child mortality and morbidity rate. Initiate and lead all obstetric programs i.e. PPP, PMTCT, CARMA MBFHI, ESMOE, etc.
- Manage obstetric and neonatal emergencies, initiating appropriate treatment and timely referral where necessary.
- Implement maternal and perinatal quality improvement programmes, including maternal death reviews, perinatal mortality meetings, and clinical audits. Participate in the implementation of National Priorities clinical guidelines, protocols.
- Supervise, mentor, and support nursing staff, student nurses, and community service nurses in the maternity unit. Exercise control over discipline, grievance and labour relations issues. Assist in development of all nursing staff.
- Ensure infection prevention and control (IPC) measures and maintain patient safety standards.
- Maintain accurate patient records, statistics, and reports in accordance with Department of Health policies.
- Promote maternal, new-born, and family health education, including breastfeeding support and family planning. Provide a Safe, therapeutic and hygienic environment for patients, visitors and staff.
- Ensure availability and proper management of medicines, equipment, and supplies within the maternity unit.
- Participate in continuous professional development (CPD), research, and implementation of evidence-based practice.
- Comply with legal, ethical, and professional standards, including the Nursing Act, National Health Act, Batho Pele Principles, Patients' Rights Charter, and other relevant policies.

CLOSING DATE OF APPLICATIONS : 14.08.2026

CONTACT ENQUIRIES: MRS J MARAIS ☎ 035 907 7005

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ADVERTISEMENT

POST	: ARTISAN PRODUCTION GRADE A, B (CARPENTER)
INSTITUTION	: QUEEN NANDI REGIONAL HOSPITAL
REFERENCE NO	: EMP 03-2026
DEPARTMENT	: MAINTENANCE
REMUNERATION	: R253 341.00 – R281 172.00 GRADE A : R297 249.00 – R329 898.00 GRADE B

OTHER BENEFITS: 13th Cheque, Medical Aid (Optional), Housing Allowance (employee must meet the prescribed requirements).

MINIMUM REQUIREMENTS FOR THE POST:

- Grade 10.
- Appropriate Trade Test Certificate in Carpentry in terms of section 13(2) (h) of the Manpower Act of 1981 as amended.
- Artisan Grade A: At least 0-2 years appropriate / recognisable experience in an area after obtaining the relevant trade certificate
- Artisan Grade B: At least 14 years appropriate / recognizable experience in an area after obtaining the relevant trade certificate.
- Valid driver's license.

KNOWLEDGE, SKILLS AND COMPETENCIES

- Sound knowledge of the Occupational Health and Safety Act 85 of 1993.
- Good communication skills, Interpersonal skills and negotiation and planning.
- Technical report writing, practical skills and experience of the trade.
- Good knowledge of hospital plant and machinery, equipment, air condition, as well as gas application and gas equipment.
- Good knowledge of legal compliance
- Creativity and analytical thinking, problem solving and decision making skills.
- Ability to work in a team, be customer focused and responsiveness.
- Computer Literacy: MS Office Software Package and presentation skills

KEY RESPONSIBILITIES

- Carry out maintenance, repairs, installation, and replacement of carpentry and joinery works throughout the hospital and associated facilities.
- Repair, manufacture, and install doors, door frames, windows, cupboards, cabinets, counters, shelves, partitions, ceilings, roofing timber, and other wooden structures.
- Install and maintain hospital furniture, fittings, fixtures, and specialized timber components in wards, theatres, clinics, offices, and accommodation.
- Repair and replace locks, hinges, door closers, handles, and other ironmongery associated with carpentry works.
- Inspect buildings and hospital infrastructure to identify defects and carry out preventative and corrective maintenance.
- Read and interpret drawings, sketches, specifications, and work instructions to execute carpentry projects.
- Operate, maintain, and ensure the safe use of carpentry hand tools, power tools, machinery, and workshop equipment.
- Manufacture timber items according to required specifications and quality standards.



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- Ensure compliance with the Occupational Health and Safety Act, infection prevention and control measures, and Departmental policies while performing maintenance activities.
- Respond promptly to emergency maintenance requests to ensure continuity of healthcare services.
- Inspect completed work to ensure compliance with quality standards and building regulations.
- Maintain accurate job cards, maintenance records, material usage records, and daily work reports.
- Assist in preparing material estimates, specifications, quotations, and procurement requirements for carpentry projects.
- Monitor and control the use of materials, tools, and equipment, ensuring accountability and minimizing wastage.
- Participate in planned preventative maintenance programs and infrastructure improvement projects.
- Supervise and provide guidance to Artisan Assistants, Tradesmen Aids, interns, and learners where applicable.
- Work collaboratively with other maintenance disciplines, including Electrical, Plumbing, Mechanical, Painting, and Civil teams.
- Ensure good housekeeping in the carpentry workshop and maintain tools and equipment in a safe and serviceable condition.
- Participate in after-hours standby duties and emergency call-outs when required.
- Perform routine inspections of hospital infrastructure to identify potential safety hazards and maintenance requirements.
- Ensure compliance with the National Building Regulations and relevant South African National Standards (SANS).
- Assist with disaster recovery and emergency repairs during adverse weather events or infrastructure failures.
- Promote efficient utilization of resources and implement cost-saving measures in maintenance operations.
- Mentor apprentices and contribute to skills development within the Maintenance Department.
- Maintain effective communication with users, supervisors, and contractors regarding maintenance activities.
- Perform any other maintenance-related duties as delegated by the Maintenance Supervisor, Foreman, or Chief Artisan.

CLOSING DATE : 14.08.2026

CONTACT ENQUIRIES: Mr ME Mhlongo - Telephone: 035 907 7006

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