



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

FORT NAPIER HOSPITAL

Postal Address : P.O. Box 370, Pietermaritzburg, 3201

Physical Address: 1 Devonshire Road, Napierville, Pietermaritzburg, 3200

Tel: 033 260 4300 Fax: 033- 3455730

Email address: www.vinessa.naidoo@kznhealth.gov.za

Enq: Mrs V. Naidoo
Tel: No: 033-2604442

TO ALL HEADS OF INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all eligible Employees on the establishment of all institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:

- a) Application for Employment Form (Z83), which is obtainable at any Government Department or from the website - www.kznhealth.gov.za. Applicants must use the most recent Z83 form
- b) A detailed Curriculum Vitae;
2. Please note it is no longer a requirement to submit copies of qualifications; only shortlisted candidates will be required to produce certified copies of documents on or before the day of the interview.
3. The reference number must be indicated in the column provided on form Z83, e.g. Reference Number (FNH 02/2026)
4. Persons with disabilities should feel free to apply for the post
5. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants are respectfully informed that, if no correspondence is received within 3 months after the closing date, please consider your application as unsuccessful.
6. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non -RSA Citizen/Permanent Residents/Work Permit holders must submit documentary proof together with their applications
7. The Department reserves the right not to fill the post.

NB:

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This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all occupational categories

PLEASE NOTE THAT DUE TO BUDGET CONSTRAINTS S&T WILL NOT BE PAID TO THOSE WHO ATTEND THE INTERVIEW

The closing date for all applications is: 07 August 2026

Checked By S.P. Ndlovu

Date: 27/07/2026

MS FN MOKWENA
CHIEF EXECUTIVE OFFICER
FORT NAPIER HOSPITAL



KWAZULU-NATAL PROVINCE

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JOB TITLE : Enrolled Nursing Assistant (**GRADE 1 ONLY**)
INSTITUTION : Fort Napier Hospital
NUMBER OF POSTS : 4
REFERENCE : FNH 02/2026
SALARY NOTCH : R **181,230.00**
OTHER BENEFITS : 13th Cheque, Medical Aid (Optional), Home Owners Allowance, etc. (employee must meet the prescribed Requirements).

MINIMUM REQUIREMENTS FOR THE POST

- Senior Certificate or equivalent
- Registration certificate as an Enrolled Nursing Auxiliary
- Current registration with SANC (2026) as an Enrolled Nursing Auxiliary

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES

- Knowledge of nursing care processes and procedures; knowledge of nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act.
- Knowledge of Patient Rights Charter, Batho Pele principles and others.
- Good communication and interpersonal skills, ability to work under pressure and to function as part of team.

KEY PERFORMANCE AREAS

- Assist patient with activities of daily living (physical care) such as maintenance of hygiene of patient, provision of nutrition and mobility.
- Execute duties with proficiency within the prescripts of applicable legislation supporting the vision, mission and objectives of the institution;
- Perform all duties/functions within an established framework, under the direct or indirect supervision of the Professional Nurse or Enrolled Nurse.
- Assist the Team to provide a safe and therapeutic environment for the Mental Health Care Users.
- Provide elementary assistance to medical and nursing professionals ensuring client satisfaction through quality service delivery.
- Uphold the Professional code of conduct as required in the Public Service and by the Nursing Professional Body (SANC).
- Adhere to Infection Prevention and Control and Occupational Health and Safety practices as according to the relevant prescripts.
- Provide relevant health education to patients and their relatives.
- Maintain accurate patient's records and confidentiality.

ENQUIRIES : MRS TN NGCOBO (033) 260 4314

APPLICATIONS MUST BE FOWARDED TO:

The Human Resource Manager
Fort Napier Hospital
PO Box 370
Pietermaritzburg, 3201
(Attention Ms. SP Ndlovu)

or

Hand delivered to:
01 Devonshire Road
Napierville
Pietermaritzburg, 3201
Closing Date: 07 August 2026



DIRECTORATE:

FORT NAPIER HOSPITAL

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Enq: Mrs V. Naidoo
Tel: No: 033-2604442

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Checked By B.P. Ndlovu

Date: 27/07/2026

MS FN MOKWENA
CHIEF EXECUTIVE OFFICER
FORT NAPIER HOSPITAL



JOB TITLE : Professional Nurse General Stream (**GRADE 1 ONLY**)
INSTITUTION : Fort Napier Hospital
NUMBER OF POSTS : 09
REFERENCE : FNH 01/2026
SALARY NOTCH : R337 359.00
OTHER BENEFITS : 13th Cheque, Medical Aid (optional), Home Owners Allowance, etc. (employee must meet the prescribed requirements)

MINIMUM REQUIREMENTS FOR THE POST

- Senior Certificate or equivalent;
- Degree/Diploma in General and Psychiatric Nursing;
- Registration as a Professional Nurse with SANC in General and Psychiatric Nursing
- Current registration with SANC (2026)
- No experience (Grade 1 ONLY)

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES:

- Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices;
- Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required;
- Able to plan and organize own work and that of support personnel to ensure proper nursing care;
- Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations
- Knowledge of Nursing Care delivery approaches and special interest in Psychiatric Nursing;
- Good communication, leadership, interpersonal skills and conflict management and knowledge of labour relations and disciplinary process/procedures;
- Knowledge of Occupational Health and Safety, infection control, medical waste and risk assessment and Mental Health Care Act and team building and supervisory skills.

KEY PERFORMANCE AREAS

- Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility;
- Promote quality of nursing care as directed by the professional scope of practise and standards as determined by the relevant health facility and the Nursing Act.
- Work as part of the multidisciplinary team to ensure good nursing care, and work effectively, co-operatively and amicably with persons of diverse intellectual, cultural and racial or religious differences.
- Assist the Unit Manager with overall management and the necessary support for the effective functioning of the unit.



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- Execute duties and functions with proficiency in support of the aims and strategic objective of the institution and provide nursing care that lends itself to improve service delivery and maintain accurate and complete patient records.
- Ensure proper utilization of human and material resources and liaise with multi-disciplinary team to ensure continuity of patients care, and organise ward functioning through delegation and ensure continuity of patient care and supervise the provision of nursing care services by the other categories of nursing staff
- Participate in health promotion and illness prevention initiatives within the institution and outreach programmes
- Assist with performance planning, monitoring and evaluation of staff.
- Promote the culture of ethics and professionalism within the nursing profession.

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Closing Date: 07August 2026



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HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Physical Address
Postal Address: P.O. Box 370
1 Devonshire Road
Pietermaritzburg 3200
Tel: 033 260 4317 Fax: 033 3420818 / Email: Thokozile.ngema@kznhealth.gov.za
www.kznhealth.gov.za

Fort Napier Hospital
Human Resources Management

Enq: Ms T.C. Ngema

Date: 24 July 2026

TO ALL HEADS OF INSTITUTIONS

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Date: 27/07/2026

MS FN MOKWENA
CHIEF EXECUTIVE OFFICER
FORT NAPIER HOSPITAL

POST : Security Officer Supervisor level 5
INSTITUTION : Fort Napier Hospital
NUMBER OF POST : 01
REFERENCE : FNH 03/2026
SALARY : R237,453.00
OTHER BENEFITS : 13TH Cheque / Medical Aid Optional / Housing Allowance (Employee must meet prescribed requirements)

MINIMUM REQUIREMENTS

- Senior Certificate or equivalent
- Grade B PSIRA Registration
- Firearm Competency Certificate
- Computer Literacy
- Valid Driving Licence
- 3 years Supervisory experience in Security Environment
- Submit proof of work experience (Current service record / Certificate of service. To be endorsed by HR.)

KNOWLEDGE, SKILLS, TRAINING & COMPETENCIES REQUIRED

- Knowledge of Security prescripts, procedures, policies, rules and regulations.
- Knowledge of Firearm precautions.
- Strong leadership qualities, good decision making and problem-solving skills
- Ability to work under pressure and meet deadlines
- Computer literacy
- Good report writing skills
- Good planning, communication and organizational skills
- PSIRA – Grade B Registration

KEY PERFORMANCE AREAS

- Monitor and manage the performance of in-house and private security
- Ensure that policies, procedures, rules and regulations are implemented and complied with.
- Provide technical advisory report to Management on Security related matters.
- Perform risk assessment and compile risk management plan
- Conduct Security training and Awareness Programme

ENQUIRIES: Mr CS Ngcobo (033 260 4479)

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